



No. A-26012/2/2022-E-VI

दिनांक : 4.2.2025

कार्यालय ज्ञापन

विषय: General Election to the Legislative Assembly of NCT of Delhi 2025-Paid Holiday-reg

The undersigned is directed to refer to OM F.No.12/1/2022-JCA dated 17.01.2025 issued by DoPT, Ministry of Personnel, Public Grievance & Pensions, Govt of India regarding declaration of paid holiday on 5.2.2025 due to general election to the Legislative Assembly of NCT of Delhi 2025.

The auidelines issued by DoPT are being forwarded herewith for information of all concerned for compliance in the notified areas where the general election to the State Legislative Assembly of NCT of Delhi is scheduled to be conducted.

संलग्नक: OM F.No.12/1/2022-JCA dated 17.01.2025

Signed by Amresh Kumar Jha Date: 04-02-2025 13:45:31 (सहायक निदेशक स्था-VI)

प्रति (सूचना एवं आवश्यक कार्यवाही हेतु) :

- 1. Regional Director Delhi & SROs under RO Delhi
- 2. Directorate (Medical) Delhi
- 3. National Training Academy, Dwarka, Delhi
- 4. Establishment V/Cash/F&A III, Headquarter
- 5. MC(MA), Headquarter (for needful action in r/o ESI Hospitals in NCT of Delhi)
- 6.OL Branch for Hindi translation.

F. No. 12/1/2022-JCA
Government of India
Ministry of Personnel, Public Grievances and Pensions
(Department of Personnel & Training)
Establishment (JCA) Section

Lok Nayak Bhawan, Khan Market, New Delhi, 17th January, 2025

OFFICE MEMORANDUM

Subject: General Election to the Legislative Assembly of NCT of Delhi, 2025 and Bye -elections to two Assembly Constituencies each of Tamil Nadu and Uttar Pradesh, 2025 - Paid holiday - regarding

The undersigned is directed to say that as informed by the Election Commission of India, vide their letter No. 78/EPS/2025/515 dated 08.01.2025 and letter no. 78/EPS/2025/524 dated 08.01.2025, General Election to the Legislative Assemby of NCT of Delhi, 2025 and Bye-elections to 2(two) Assembly Constituencies one each in the States of Tamil Nadu {98-Erode (East)} and Uttar Pradesh {273-Milkipur (SC)} are scheduled to be held on 05.02.2025 (Wednesday).

- 2. As per the guidelines issued by DoPT vide OM No. 12/14/99JCA dated 10th October, 2001, the following instructions on closing of the Central Government Offices including Industrial Establishments in connection with elections/bye elections are given below:
 - i. The Central Government Offices including Industrial Establishments shall remain closed on the day of poll in the notified areas where general election to State Legislative Assembly is scheduled to be conducted.
 - ii. In connection with bye-election to Assembly Constituencies, only such of the employees who are bona-fide voters in the relevant constituency should be granted special casual leave on the day of polling.
 - iii. Special Casual leave may also be granted to an employee who is ordinarily a resident of constituency and registered as a voter but employed in any Central Government Organization/Industrial Establishment located outside the constituency having general/bye -election.

3. The above instructions may be brought to the notice of all concerned.

(Parveen Jargar)

Deputy Secretary to the Government of India

To

All Ministries / Departments of Government of India.

2. The Chief Secretaries of the State Government of Tamil Nadu, Uttar Pradesh and NCT of Delhi.

- UPSC/CVC/C&AG/Lok Sabha Secretariat/Rajya Sabha Secretariat/ President's Secretariat /Vice President's Secretariat/PM's Office/Supreme Court/High Court of NCT of Delhi /High Court of Tamil Nadu/High Court of Uttar Pradesh
- 4. All attached and subordinate offices of Ministry of Personnel, P.G. & Pensions / MHA
- Secretary, Staff Side, National Council (JCM), 13-C, Ferozeshah Road, New Delhi
- 6. National Commission for Scheduled Castes / National Commission for Scheduled Tribes / National Commission for Backward Classes
- 7. Chairmen/Secretaries, Central Government Employees Welfare
 Coordination Committee, in the NCT of Delhi and State of Tamil Nadu and
 State of Uttar Pradesh
- The Election Commission of India, New Delhi w.r.t. letter
 No. 78/EPS/2025/515 dated 08.01.2025 and
 No.78/EPS/2025/524 dated 08.01.2025.
- 9. Hindi Section, DoPT- with the request to provide the Hindi Translation.